

**Position:** Project Assistant  
(temporary, summer position, May 30 to July 22, 2022)  
**Organization:** Sudbury Shared Harvest  
**Website:** [www.sudburysharedharvest.ca](http://www.sudburysharedharvest.ca)

**Location:** Sudbury, Ontario

**Wage:** \$525 per week for 8 weeks. Hours are somewhat flexible/negotiable and may require some evening and weekend work.

**\*DUE TO RESTRICTIONS OF THE FUNDER THE SUCCESSFUL CANDIDATE MUST MEET ALL THE FOLLOWING CRITERIA:**

- **Between 15 and 30 years of age (inclusive) at the start of employment;**
- **Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*\* and;**
- **Legally entitled to work according to the relevant provincial/ territorial legislation and regulations**

Sudbury Shared Harvest is a nonprofit organization dedicated to cultivating community health from the ground up by connecting people, the food they eat and the land it comes from. We support people in gaining the knowledge, skills and resources they need to access or grow their own food in a way that fosters biodiversity and enhances our urban environment.

Sudbury Shared Harvest is seeking an enthusiastic person who is interested in food security and sustainable agriculture to assist with developing a project in partnership with N'Swakamok Friendship Centre. Previous experience is much less important than an enthusiasm about our work and a willingness to learn a lot on the job, so please include a cover letter explaining why you are interested in this position.

**Background:** In 2021, we began discussions with staff from N'Swakamok Friendship Centre (NFC) about a potential sustainable agriculture project on land owned by the centre outside of the city. The project is in the early planning stage.

Responsibilities will include:

- Conduct hands on research by working with SSH staff on existing projects and programs
- Consult with NFC staff, gather information on existing programs and services that could provide partnership opportunities for a youth employment project
- Assist Executive Director to develop funding proposals by researching potential project focus, other potential community partners, resources required

### ***Qualifications***

- Strong time-management skills with the ability to be flexible and self directed
- Creative and enthusiastic with strong problem-solving skills
- Strong interest food security, sustainable agriculture and/or community development

### ***Additional assets:***

- Experience in gardening and/or small-scale food production, landscaping
- A Driver's License and access to vehicle
- Experience working in the non-profit environment

### **Please submit your resume and cover letter to:**

Please submit your resume and cover letter **by Sunday May 8, 2022, Midnight** to [info@sudburysharedharvest.ca](mailto:info@sudburysharedharvest.ca) with "Project Assistant" in the subject line. Please indicate where or how you learned about the position. Sudbury Shared Harvest welcomes applications from persons of all cultural and racial backgrounds.